

KESSINGLAND PARISH COUNCIL



Councillors are summoned to attend a meeting of the
Leisure, Community & Engagement Committee
at 11am on Monday 14th September 2026
in the Council Chamber, Marram Green

AGENDA

19. **Chair's welcome**

To welcome and explain the meeting protocol.

20. **Apologies for absence**

To receive and consider acceptance of any apologies for absence.

21. **Declarations of Interest**

To receive Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the Agenda and to note that there are no written requests for dispensations for Disclosable Pecuniary Interests.

22. **Minutes of the previous meeting**

To consider the accuracy and adopt the minutes of the Leisure, Community & Engagement Committee meeting held on Monday 18th May 2026.

23. **Public participation**

Any members of the public who wish to speak on matters on this agenda should indicate that they wish to speak by raising their hand at this point and the Chair of the meeting will call on them to speak. A member of the public has a maximum of three minutes to address the meeting.

24. **Play Equipment**

Inspection & Maintenance

24.1 To note the latest play inspections and consider any actions that may be required.

24.2 To note that the matting for the Church Rd play area has been ordered and will be installed when weather conditions allow.

24.3 To consider a quote for £209.78 (+vat) to replacement missing hand grips and grab blocks on equipment at Francis Road.

25. **Community spaces**

25.1 To receive an update on the community garden.

25.2 To consider the Duke of Edinburgh tree – what tree to replace it with and where it will go.

- 25.3 To consider a quote for clearance at Francis Rd playing field and St Edmunds allotment.
- 25.4 To consider what shrubs should be planted at Roy Browns Garden.
26. **Maintenance**
- 26.1 To consider and agree whether to accept an offer of donated offcuts and unsellable timber from a local woodyard for community use/projects.
- 26.2 To note that litter-picker bags will be proved by East Suffolk Council free of charge.
27. **Allotments**
- 27.1 To note that the allotment tenancy renewals for 2026/27 are in the process of being sent out, together with a letter informing tenants that all allotment holders must be appropriately dressed at all times while on site.
28. **Events**
- 28.1 To discuss upcoming events and related budgets.
- 28.2 To discuss whether another councillor would be willing to assist with the organisation and coordination of community events.
29. **Community**
- 29.1 To note the Community Fridge has been suspended and Pet Food donations are still being received and ordered through a form in the library.
30. **Development**
- 30.1 None.
31. **Date of next meeting**
- The date of the next meeting is scheduled for 11am on Monday 16th November 2026.
32. **Items for the next agenda**
- To note that the last date for submitting items for the agenda to the Clerk is 5pm on Friday 6th November 2026.
33. **Exclusion of the Press & Public**
- It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.*
34. **Close of Meeting**

Dated issued: 9th September 2026

Acting Clerk: *Shelley Hogg*

