

KESSINGLAND PARISH COUNCIL



Councillors are summoned to attend a meeting of the
Kessingland Parish Council
At 7.00pm on Tuesday 8th September 2026
To be held in the Council Chamber, Marram Green

AGENDA

94. **Chair's Welcome**
To welcome and explain the meeting protocol.
95. **Apologies for Absence**
To receive and consider acceptance of any apologies for absence.
96. **Co-option of New Councillor**
To receive a presentation from eligible applicants and consider the co-option of a councillor to fill one of the current vacancies.
97. **Declarations of Interest**
To receive Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the Agenda and to note that there are no written requests for dispensations for Disclosable Pecuniary Interests.
98. **Minutes of the Previous Meetings**
To consider the accuracy and adopt the minutes of the meeting held on the 8th July, draft Ex.Ord 15th July, 3rd & 25th August 2026.
99. **Reports**
 - 99.1 To receive a report from Suffolk County Council.
 - 99.2 To receive a report from East Suffolk Council.
100. **Public Forum**

During each meeting the council will hold a public forum for a period of 10 minutes. During this time, residents will have a maximum of 3 minutes each to put views/questions to the Chair regarding matters on the agenda. Where possible the Chair will respond but the matter may have to be deferred and placed on a later month's agenda for discussion.

 - 100.1 To receive comments from any members of the public.

101. Youth Cafe

- 101.1 To note that councillors have visited the Youth Café and receive their feedback.
- 101.2 To note that to commemorate the passing of a youth café volunteer a rose will be planted at Roy Browns Garden and the youth café will create a plaque.

102. Leisure, Communications & Events

- 102.1 No minutes to receive.
- 102.2 To consider the draft Kessingland Football Club contract and any suggested amendments.
- 102.3 To consider officially opening Roy Browns Garden and presenting a Freedom of the Village medal. (Confidential)

103. Finance & Governance

- 103.1 To note the minutes of the Finance & Governance meeting held on the 7th July & 11th August 2026.
- 103.2 To consider and adopt the following policies and procedures as recommended by the Finance and Governance Committee:
 - KYC Diversity & Equal Opportunities Policy
 - KPC Persistent & Vexatious Complainants Policy
 - KPC Complaints Procedure & Form
- 103.3 To note the External Auditors report 2025/26 and certificate have been returned with no areas for concern to be addressed by council.
- 103.4 To note a grant of £750 has been awarded from East Suffolk Community Partnership for the Youth Café to purchase cooking equipment.

104. Planning & Highways

- 104.1 To note the minutes of the Planning & Highways meeting held on the 30th June & 29th July 2026. The draft minutes of 27th August 2026 will be at the next meeting.
- 104.2 To discuss the ongoing issue of meetings being inquorate and the resulting inability to conduct Council business.

105. Other Council Business

- 105.2 To note a letter received from Citizens Advice Bureau thanking the council for a £1200 grant that was awarded.
- 105.3 To consider the best way to tackle graffiti on the underpass, including approaching a graffiti artist to work with local youths in the village.
- 105.4 To consider revisiting installing a boardwalk on Kessingland beach.
- 105.5 To consider a report of alleged inappropriate behaviour at the Church Road allotments and determine any further action required. (Confidential)
- 105.6 To note there have been several acts of vandalism to council property and consider what action is required. If there are any sensitive matters to disclose a resolution will be passed and this item will move into confidential session.

106. Personnel

- 106.1 To note the drafted minutes of the Personnel meeting held on the 6th July 2026. Staffing matters

- 106.2 To consider and adopt the National Joint Council (NJC) for Local Government Services Pay Agreement 2026 and to implement the revised pay scales, including payment of any arrears due.
- 106.3 To consider a report concerning the verbal abuse of a member of staff by members of the public and any appropriate action arising from it (Confidential)
- 106.4 To consider matters relating to an ongoing staff issue and any associated legal expenditure (Confidential)

107. Other Matters

To discuss any matters in abeyance for the next meeting or not noted anywhere else on the agenda.

108. Date of Next Meeting

The date of the next meeting will be held at 7pm on Wednesday 7th October 2026.

109. Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be Friday 25th September 2026.

110. Exclusion of the Press & Public

It is recommended that under Section 100A(4) of the Local Government Act 1972 (as amended) the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A of the Act.

- 102.3 To consider officially opening Roy Browns Garden and presenting a Freedom of the Village medal. (Confidential)
- 105.5 To consider a report of alleged inappropriate behaviour at the Church Road allotments and determine any further action required. (Confidential)
- 106.3 To consider an incident of verbal abuse to a member of staff by members of the public and any appropriate action arising from it. (Confidential)
- 106.4 To consider matters relating to an ongoing staff issue and any associated legal expenditure (Confidential)

111. Close of meeting

Agenda issued: 3rd September 2026

Acting Clerk: *Shelley Hogg*