

KESSINGLAND PARISH COUNCIL



Minutes of the Meeting of the **Finance & Governance Committee** **at 1.30pm, on Tuesday 7th July 2026** Held in the Council Chamber, Marram Green

Members present: Councillors A. Green (Chair), C. Cook, I. Graham, J. McLean & B. Saunders

Other Members Present: Cllr S. James

Clerk to the Meeting: S. Hogg (Acting Parish Clerk), D. Blowers (Admin/Committee Clerk)

15. Welcome

The Chair welcomed the committee and explained the meeting protocol.

16. Apologies for Absence

Apologies for absence were received from Cllr Glendinning with the acceptance of apologies proposed by Cllr McLean, seconded by Cllr Saunders with all in favour.

17. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests.

18. Minutes of the previous meeting

The minutes of the Finance & Governance Committee meeting held on 9th June 2026 had been circulated. Cllr Graham proposed adoption as a true and accurate record. This was seconded by Cllr James with all in favour.

19. To Receive and Consider the RFO Report

19.1 Cllrs received the RFO monthly report and Cllr Graham proposed to authorise any payments as detailed within the report. This was seconded by Cllr McLean with all in favour.

19.2 To accept the payments made under delegated responsibility from the report.

19.3 To accept the payments made via direct debit and standing order from the report.

19.4 To accept the payments made via council business cards from the report.

19.5 To accept payments made via petty cash from the report.

19.6 To accept the current balances from the report.

Items 19.2 - 19.6, Cllr Graham proposed to accept en bloc. Cllr James seconded with all in favour.

20 Accounts

20.1 Cllrs noted the monthly budget report.

21 Other Financial Matters

21.1 Cllrs considered a grant funding request from Citizens Advice East Suffolk for £1,200. Cllr Saunders proposed that the grant be approved, Cllr McLean seconded, and the motion was carried unanimously.

21.2 A grant funding request from the Monday Friends Group was considered. Cllr Graham proposed to set aside £50 from the reserve until all forms requested are received. This will then be referred to the next finance meeting to discuss. Cllr Saunders seconded the motion with all in favour.

21.3 Cllrs noted that replacement matting has been ordered for the Church Rd play area due to health and safety concerns at a cost of £4529.21 ex. VAT.

21.4 Cllrs considered changing energy suppliers. Cllr James proposed the Acting Parish Clerk undertake a comparison of available energy suppliers and report the findings to Cllr Green, who would make a decision before proceeding. The proposal was seconded by Cllr Cook with all in favour.

22 Governance

22.1 Members considered the amended Community Engagement Policy V2. Cllr Graham proposed approval to be referred to full council for adoption. This was seconded by Cllr Saunders with all in favour.

23 Date of next meeting

The date of the next meeting will be at 1.30pm on Tuesday 11th August 2026.

24 Items for the next agenda

Cllrs noted that items for the next agenda need to be with the Clerk by 5pm on the 31st July 2026.

25 Exclusion of the Press and Public

26 Close of Meeting

This meeting closed at 2.04pm.



Lloyds card payments made in June 2026

Lloyds card	Monthly fee x 2	6.00
Argos	Goal storage boxes x 2	64.60
Policy Bee	Youth café insurance renewal	166.32
Community Action Suffolk	Safe-guarding training for 2 x youth café staff	90.00
Aldi	Milk	0.85
Mailchimp	Monthly charge	11.70
Amazon	Mouse mat & USB stick	33.43
Amazon	Frame for notices on Seafront	21.98
Amazon	Woodscrews & tubelamps	35.48
Amazon	Laminator	44.99
Amazon	Command strips	9.60
	Total	484.95

Petty cash payment for June 2026

Payer	For	Gross
D Blowers	Stationary & refreshments	16.09
D Haward	Wood for maintenance repair	12.54
	Total	28.63

Income June 2026

Payer	For	Gross
Kessingland Football Club	Pitch fees	75.00
CCLA	Interest	132.17
Foot sanctuary	Newletter advert	20.00
Spinnaker room hire	Drama class	140.00

Allotment tenant	Allotment rent	35.00
	Total	402.17

Account Balances to 7th July 2026

Account	Balance £
Unity C/A	79,511.00
Unity D/A	75,258.10
Nationwide D/A	52,990.81
CCLA	41,000.00
Petty cash – to date	64.45
	9,208.04
Joint Maintenance Account (KPC & KSSC)	(4,604.02 KPC)
	253,428.38
Total Bank balances	
Excluding KPC £4,604.02	258,032.40