

KESSINGLAND PARISH COUNCIL



Councillors are summoned to attend a meeting of
Personnel Committee
at 2.15pm on Monday 6th July 2026
in the Council Chamber, Marram Green

AGENDA

1. **Election of Chair**
To receive any nominations and elect a Chair
2. **Chair's welcome & housekeeping**
To welcome and explain the meeting protocol.
3. **Election of Vice-Chair**
To receive any nominations and elect a Vice-Chair
4. **Apologies for absence**
To receive and consider acceptance of any apologies for absence.
5. **Declarations of Interest**
To receive Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and to note that there are no written requests for dispensations for Disclosable Pecuniary Interests.
6. **Minutes of the previous meeting**
To consider approval of the minutes of the 7th April 2026
7. **Public participation**
Any members of the public who wish to speak on matters on this agenda should indicate that they wish to speak by raising their hand at this point and the Chair of the meeting will call on them to speak. A member of the public has a maximum of three minutes to address the meeting.
8. **Youth Café**
 - 8.1 To consider a member of staff's probationary period.(Confidential)
 - 8.2 To review the following policies:
 - Safeguarding Children & Young people policy
 - Anti-bullying policy
 - Health & Safety policy
 - Confidentiality & Data Protection Policy

9. Staffing Matters

9.1. To consider staffing matters (Confidential)

10. Date of next meeting

The next meeting of this committee will be scheduled when required.

11. Exclusion of the Press & Public

That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.

8.1 To consider a member of staff's probationary period.(Confidential)

9.1 To consider staffing matters (Confidential)

12. Close of meeting