

# KESSINGLAND PARISH COUNCIL



Minutes of the meeting of the  
**Finance & Governance Committee**  
**Held at 11.00am, on Monday 30<sup>th</sup> March 2026**  
In the Council Chamber, Marram Green

**Members present:** Councillors A. Green (Chair), N. Glendinning, J. McLean, B. Saunders & P. Slezacek  
**Other Members:** Councillor S. James  
**Clerk to the Meeting:** S. Hogg (Acting Parish Clerk), D. Blowers (Admin/Committee Clerk)

## 136. Welcome

To welcome and explain the meeting protocol.

## 137. Apologies for Absence

No apologies for absence were received. Cllr Graham did not attend.

## 138. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there were no written requests for dispensations for Disclosable Pecuniary Interests.

## 139. Minutes of the previous meeting

As this is an extra-ordinary meeting the minutes of this Finance & Governance Committee meeting and the meeting held on 3<sup>rd</sup> March 2026 will be considered on 14<sup>th</sup> April 2026.

## 140 To consider payments for authorisation

140.1 Cllr James proposed to authorise the payments on the RFO report. This was seconded by Cllr Green with all in favour.

## 141 Accounts and Audit

141.1 Cllrs noted the 2025/26 Internal audit has been booked for week commencing 4<sup>th</sup> May 2026 and the office will be closed during that time.

## 142 Other Financial Matters

142.1 Cllrs noted that contracts to renew the East Suffolk Services Trade Waste collections have been signed and returned for the following cost:

Library bin collection - £109.20 per annum. It was suggested that this was subject to negotiation for the financial year 2027/28 as they are now Suffolk Libraries and not funded by a charity.

Francis Road collection - £176.67 per annum

#### 143 Governance

- 143.1 Cllrs considered the updated Publication Scheme 2026 which Cllr Glendinning proposed for recommendation to full council. Cllr McLean seconded with all in favour.
- 143.2 Cllrs considered the 2025-26 Asset Register which Cllr McLean proposed for recommendation to full council. Cllr Glendinning seconded with all in favour.
- 143.3 The reserves policy was reviewed and updated. Cllr Glendinning proposed that this version is recommended to full council. This was seconded by Cllr James with all in favour.

#### 144 Date of next meeting

The date of the next meeting will be on **Tuesday 14<sup>th</sup> April 2026 at 1.30pm.**

#### 145 Items for the next agenda

Cllrs noted that items for the next agenda need to be with the Clerk by 5pm on Friday 3<sup>rd</sup> April 2026.

#### 146 Exclusion of the Press and Public

*That in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters.*

#### 147. Close of Meeting

This meeting closed at 11.20am.



# Kessingland Parish Council

## Monthly Finance Report – March 2026

<b>Payments for authorisation</b>		
<b>Payee</b>	<b>For</b>	<b>Gross</b>
S Hogg – expenses	Easter eggs for event	107.80
SCC Pensions	Monthly pension contribution	1178.15
C McGrath	Youth Culture Fund trip	311.50
EACS	Stationary	52.74
Pakefield Pastures	Youth Culture Fund trip	350.00
SALC	6 months payroll charge	332.40
Greengrass Gardening	Roy Browns garden maintenance	63.00
East Suffolk Services	Grounds Maintenance	1641.00
Debutots	Youth Culture Fund	145.00
Harrisons	Flag Service	594.00
East Suffolk Services	Bin Lift	28.86
J McLean	Expenses	27.45
	<b>TOTAL</b>	<b>4,831.90</b>