

KESSINGLAND PARISH COUNCIL



Minutes of the Kessingland Parish Council Meeting At 7.00pm on Wednesday 8th January 2025

Held in the Council Chamber, Marram Green, NR33 7AH

Members present: Councillors C. Carter (Vice-Chair), C. Cook, N. Glendinning, A. Green, L. Hood, J. McLean, Z. Mo, J. Ollett & D. Pope-Brannon

Others present: Cllr M. Ladd

Clerk to the Meeting: S. Hogg (Acting Parish Clerk) & D. Blowers (Admin/Committee Clerk)

149. Chair's welcome

The Vice-Chair welcomed the Committee and explained the meeting protocol.

150. Apologies for absence

Apologies for absence were received from Cllr Saunders, Graham, Boyle, James & Pope-Brannon. Acceptance of apologies for absence was proposed by Cllr McLean, seconded by Cllr Cook with all in favour.

151. Declarations of Interest.

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the Agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests. Dispensations have been granted to the following:

- Cllr Carter in respect of Kessingland CofE Primary Academy.
- Cllr Green in respect of his role as district councillor.
- Cllr Hood in respect of Kessingland CofE Primary Academy.
- Cllr McLean in respect of Kessingland CofE Primary Academy & Kessingland Sports & Social Club.

152. Minutes of the previous meetings.

The minutes of the Extra-Ordinary and full council meetings held on the 10th December 2024 had been circulated and Cllr Glendinning proposed they were adopted as an accurate record of the meetings. This was seconded by Cllr Hood with all in favour.

153. Public Forum

153.1 A report from Suffolk County Council was received from Cllr Ladd. This included facts & figures on gritters, the SCC budget and where it is used.

Also, the devolution of government in May 2026. Cllrs questions on these matters were also answered.

- 153.2 A report from East Suffolk Council was received from Cllr Green. Raising points regarding City Fibre and council tax in Kessingland.
- 153.3 There were no members of the public present.

154. Finance & Governance

- 154.1 The minutes of the Finance & Governance meetings held on 4th December 2024 had been received and noted.
- 154.2 Cllr McLean proposed to adopt the following as recommended by the Finance and Governance committee:
- Planning & Highways Terms of Reference
 - Personnel Terms of Reference
 - Reserves Policy

This was seconded by Cllr Zarina Mo with all in favour.

- 154.3 Cllrs discussed the current procedure that is in place to review and adopt policies/terms of reference. Cllr Cook proposed that these documents would go to the individual committee to be reviewed then brought to full council for adoption. This was seconded by Cllr Glendinning with all in favour.

It was noted that the Budget Working Group had prepared the budget work for 2025/26 and it was proposed by Cllr Mo that, as recommended by the F & G committee, the precept would be set at £184,217.24, which meant there would be a nil increase. This was seconded by Cllr Glendinning with all in favour.

155. Leisure, Communications & Events

- 155.1 The minutes of the Leisure, Communications & Event meeting held on the 19th November 2024 were received and noted.
- 155.2 Cllrs discussed upcoming events for this new year. It was noted that the VE Day event and lighting of the beacon (Thurs. 8th May) should not clash with other events happening in the village. Cllr Carter volunteered to make inquiries regarding easter eggs for the next Easter event.

156. Personnel

- 156.1 The minutes of the Personnel Committee meeting held on the 5th November 2024 were received and noted.
- 156.2 Staffing matters (Confidential)

157. Planning & Highways

- 157.1 The minutes of the Planning & Highways meeting held on the 27th November 2024 were received and noted.
- 157.2 **DC/23/4255/FUL** Land East of London Road
Cllr Carter gave an update on the CIL/s 106 contributions matter which was noted by Cllr Ladd.

Councillor Ladd left the meeting.

158. Other council business

- 158.1 Cllrs discussed the Marram Green Community Resource Area. Cllr Carter will be arranging a meeting with Flagship to discuss this.
- 158.2 An overview of the new Parish Council website was given to the committee. This is still in progress.
- 158.3 Cllrs discussed the KSSC overflow car park. It was agreed that when the main gates are open then the overflow gates shall be too. Cllr Green proposed that this should be reviewed again in May. Cllr Hood seconded with all in favour.
- 158.4 Cllrs discussed whether there are any rules surrounding drinking alcohol within a childrens play area. It was noted that legally this can not be stopped and there are no laws in place. The play areas will be monitored and if required, further consideration will take place.

159. Date of Next Meeting

The date of the next meeting will be held at 7pm on Wednesday 12th February 2025.

160. Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be 31st January 2025.

161. Exclusion of the Press & Public.

Cllr McLean proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. This was seconded by Cllr Green with all in favour.

162. Close of meeting.

This meeting closed at 20.30hrs.