

KESSINGLAND PARISH COUNCIL



Minutes of the
Leisure, Community & Engagement Committee
Held at 11am on Monday 19th January 2026
in the Council Chamber, Marram Green

Members present: Councillors C. Cook, D. Boyle (Chair), D. Pope-Brannon, J. McLean & B. Nicholls
Other Cllrs in attendance: S. James
Clerk to the Meeting: S. Hogg (Acting Parish Clerk) & D. Blowers (Admin/Committee Clerk)

57. **Chair's welcome**

Cllr Boyle welcomed the committee to the meeting and explained the meeting protocol.

58. **Apologies for absence**

Apologies for absence were received from Cllrs Graham and Slezacek. Cllr McLean proposed acceptance of the apologies, this was seconded by Cllr Cook with all in favour.

59. **Declarations of Interest**

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests.

Dispensations have been granted to the following:

Cllr McLean in respect of Kessingland Sports & Social Centre, Kessingland CofE Primary Academy

Cllr Nicholls in respect of Kessingland Mens Shed

60. **Minutes of the previous meeting**

The minutes of the Leisure, Community & Engagement Committee meeting held on 17th November 2025 had been circulated and Cllr McLean proposed they were adopted as an accurate record of the meetings. This was seconded by Cllr Cook with all in favour.

61. **Public participation**

There were no members of the public present.

62. **Play Equipment**

62.1 It was noted that the Maintenance Supervisor is working his way through the play inspection reports and carrying out improvements as recommended.

63. **Community spaces**

- 63.1 Cllrs discussed replacing the three existing village information boards and suggested adding a fourth by the chip shop. Original designs by Cllr McLean will be sourced, and Cllr Nicholls has sought advice from a local graphic designer who has provided a quote. The aim is to complete the project before the summer season. Proceeding with this was proposed by Cllr Boyle and seconded by Cllr James with all in favour.
- 63.2 Cllrs discussed the beacon light installation and agreed that the lights should be fixed to the beacon's post rather than the top. Cllr Cook proposed this and also to ensure it is in place ahead of the beach opening for the summer season. Cllr Pope-Brannon seconded with all in favour.

64. Maintenance

- 64.1 Cllrs noted that a contractor is still being sought to install the concrete bench base for Marram Green.
- 64.2 Cllrs discussed the maintenance of the Church Road ditch and agreed to approach the local grounds maintenance contractor to provide a quote to clear the ditch and keep it regularly maintained.
- 64.3 It was noted that moles were reported at the playing field at the KSSC and a pest controller has been contacted.
- 64.4 Cllrs considered purchasing a grit bin for the bottom of Church Road as requested by a Kessingland parishioner. It was agreed that locations of existing bins should be checked. A budget of £500 was proposed by Cllr James to purchase one immediately. Should a second bin be required, a further £500 will be requested at the next F&G meeting, as it was felt KPC should have at least two in place ahead of future bad weather. This was seconded by Cllr Nicholls with all in favour.

65. Allotments

- 65.1 Allotment matters were discussed as there are now seven vacant. A couple of them require tidying up and covering with plastic sheeting so Cllr James proposed a £100 budget to purchase this, which Cllr McLean seconded with all in favour.

66. Events

- 66.1 Cllrs considered upcoming Events and budgets that may be required. For the Easter event, a budget of £500 was proposed by Cllr McLean to cover the purchase of 150 Easter eggs, entertainment, 2 x £20 & 1 x £10 vouchers for prizes. This was seconded by Cllr Cook with all in favour.

67. Volunteers

- 67.1 An update on the volunteers services was received. The recent thank-you event held last week was reported as a success, with volunteers expressing their appreciation. It was noted that additional fleeces are required for the litter-pickers. Cllr McLean proposed allocating a budget of £100 for their purchase. Cllr Pope-Brannon seconded, with all in favour.

68. Community

- 68.1 The Youth Culture Fund was discussed. As there are currently no formal rules or documentation outlining the purpose or use of the fund, it was agreed that an email will be sent to the school to arrange an initial meeting to explore the fund's aims and intended scope.

69. Development

69.1 Although this item wasn't on the agenda it was noted that the flagpole in Roy Browns Garden needs a full maintenance service. This will be added to the next agenda for discussion.

70. Date of next meeting

Cllrs noted the date of the next meeting is scheduled for 11am on Monday 16th March 2026.

71. Items for the next agenda

Cllrs noted that the last date for submitting items for the agenda to the Clerk is 5pm on Wednesday 4th March 2026.

72. Exclusion of the Press & Public

73. Close of Meeting

This meeting closed at 11.55am.