

KESSINGLAND PARISH COUNCIL



Minutes of the meeting of the
Kessingland Parish Council
Held at 7pm on Wednesday 14th January 2026
In the Council Chamber, Marram Green

Members present: Councillors D. Boyle (Vice-Chair), C. Cook, I. Graham, N. Glendinning, A. Green, S. James (Chair), J. McLean, B. Nicholls, D. Pope-Brannon, B. Saunders & P. Slezacek

Clerk to the Meeting: S. Hogg (Acting Parish Clerk) and D. Blowers (Admin/Committee Clerk)

137. Chair's welcome

The Chair welcomed the Committee and explained the meeting protocol.

138. Apologies for absence.

There were no apologies for absence.

139. Declarations of Interest.

There were no declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests. Dispensations have been granted to the following:

- Cllr Green in respect of his role as District Councillor & Church Warden
- Cllr McLean in respect of Kessingland CofE Primary Academy, Kessingland Sports & Social Club
- Cllr Nicholls in respect of Kessingland Mens Shed

140. Minutes of the previous meetings.

The minutes of the meetings held on 12th November and 10th December 2025 had been circulated and Cllr Glendinning proposed they were adopted as an accurate record of the meetings. This was seconded by Cllr McLean with all in favour.

141. Reports

- 141.1 A written report from Suffolk County Councillor M. Ladd was received and read aloud by the Chair.
- 141.2 A report from East Suffolk Councillor A. Green was received. The update covered the bus service in the village, the Housing Enterprise self-service portal for tenants, and a recent submission to the Government concerning three councils.

142. Public Forum

No members of the public attended.

143. Leisure, Communications & Events

- 143.1 Cllrs noted the approved minutes of the Leisure, Communications & Events meetings held on the 19th May and 15th September 2025 and the draft minutes of the 17th November 2025.
- 143.2 Cllr Nicholls gave an update on Roy Brown's Garden. He recommended that the plaque be installed in a clearly visible and securely fixed position. He will arrange this work and report back when it has been completed.
- 143.3 Cllrs noted a replacement carpet has been ordered for the Spinnaker Room and will be fitted on 19th January.
- 143.4 An update was provided regarding the defibrillator application. It was noted that an application may be considered where no other defibrillator is located within a 200 metre radius.
- 143.5 To consider the request for addition lighting at KSSC car park and receive quotes (Confidential).

144. Finance & Governance

- 144.1 Cllrs noted the approved minutes of the Finance & Governance meeting held on 11th November 2025 and the draft minutes of 9th December 2025.
- 144.2 Cllrs considered and Cllr Graham proposed to adopt the KPC Standing Orders as recommended by the F&G Committee. This was seconded by Cllr Saunders with all in favour.
- 144.3 Cllrs considered and Cllr Glendinning proposed to adopt the KPC IT Policy as recommended by the F&G Committee. This was seconded by Cllr McLean with all in favour.
- 144.4 Cllrs considered and Cllr Glendinning proposed to adopt the F&G Terms of Reference as recommended by the F&G Committee. This was seconded by Cllr Boyle with all in favour.
- 144.5 The proposed KPC 2026/27 budget figures were received as recommended by the F&G Committee. Cllr McLean proposed their acceptance, which was seconded by Cllr Pope-Brannon, with all members in favour. Cllr Green expressed thanks to the Acting Parish Clerk for all her hard work.
- 144.6 The precept 2026/27 request of £188,857.50 was received as recommended by the F&G Committee. Cllr Saunders proposed that this amount is requested, which was seconded by Cllr Glendinning with all in favour.

145. Personnel

- 145.1 Cllrs noted the draft minutes of the Personnel committee meetings held on 6th October, 10th November and 10th December 2025.
- 145.2 Staffing matters (Confidential)

146. Planning & Highways

- 146.1 Cllrs noted the approved minutes of the Planning & Highways meeting held on 20th August, 17th September and 26th November 2025 and the draft minutes of 10th December 2025.

- 146.2 An update was received from the Task & Finish Group regarding the review of the current Kessingland Neighbourhood Plan. Cllr Green will circulate a meeting date in due course.
- 146.3 A report regarding the proposed Badger Builders development was given by Cllr Slezacek who attended a courtesy meeting held by East Suffolk Planning.

147. Other Council Business

- 147.1 Cllr McLean proposed to reinstate the Emergency Plan Committee as a stand-alone committee. This was seconded by Cllr Glendinning with all in favour. The first meeting of this committee will be held on 28th January 2026.

148. Communications

- 148.1 An update was provided on the new website, which is scheduled to go live on 2 February. It was noted that updated photographs of Councillors are required for inclusion on the site, and Cllr Boyle confirmed he would arrange these.
- 148.2 The Chairs of all committees were asked to provide short, regular updates on their activities and achievements for inclusion in the Village Newsletter, giving residents an overview of each committee's work to improve the village.

149. Other Matters

- 149.1 To consider the Freedom of the Village. (Confidential)

150. Date of Next Meeting

It was noted that the date of the next meeting will be held at 7pm on Wednesday 11th February 2026.

151. Items for the Next Agenda

The last date for notifying the Clerk of items for the agenda will be Tuesday 3rd February 2026.

152. Exclusion of the Press & Public

Cllr Green proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. Cllr Boyle seconded the motion with all in favour.

153. Close of Meeting

This meeting closed at 8.53pm.