

KESSINGLAND PARISH COUNCIL



Minutes of the meeting of the
Kessingland Parish Council
Held at 7.00pm on Wednesday 12th November 2025
In the Council Chamber, Marram Green

Members present: Councillors D. Boyle (Vice-Chair), C. Cook, A. Green, S. James (Chair), J. McLean, B. Nicholls & D. Pope-Brannon

Other members present: Cllr M. Ladd

Clerk to the Meeting: D. Blowers (Admin/Committee Clerk)

The Chair led a minute's silence in memory of the late Councillor Martin Dunne, followed by a tribute acknowledging his contributions as a long-standing local resident and former councillor.

110. Chair's welcome

The Chair welcomed the Committee and explained the meeting protocol.

111. Apologies for absence.

Apologies for absence were received from Cllrs Saunders, Graham, Glendinning & Slezacek. Acceptance of apologies for absence was proposed by Cllr Boyle, seconded by Cllr McLean with all in favour.

112. Declarations of Interest.

There were no declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the agenda and it was noted that there are no written requests for dispensations for Disclosable Pecuniary Interests.

Dispensations have been granted to the following:

- Cllr Green in respect of his role as District Councillor & Church Warden
- Cllr McLean in respect of Kessingland CofE Primary Academy, Kessingland Sports & Social Club
- Cllr Nicholls in respect of Kessingland Mens Shed
- Cllr Boyle in respect of the Bethal

113. Minutes of the previous meetings.

The minutes of the meetings held on the 10th September and 8th October 2025 had been circulated and Cllr McLean proposed they were adopted as an accurate record of the meetings. This was seconded by Cllr Cook with all in favour.

114. Reports

- 114.1 A report was presented by Suffolk County Cllr M. Ladd. He informed members that SCC had voted in favour of establishing a mayor for Norfolk and Suffolk. The Council had recently completed its mid-year financial review, which indicated challenging circumstances, with adult social care accounting for the highest expenditure. SCC currently has an online budget survey open for views from local businesses, public sector partners, elected councillors and council officers and a summary of responses will be included in the report considered when setting the budget in February 2026. Preparations for the winter season are underway, with gritters ready and now operating on hydrotreated vegetable oil. Following the report, Cllrs raised their questions.
- 114.2 A report was received from East Suffolk Cllr A. Green. He provided an update on the Better Recycling Scheme, including the use of green and brown bins. He also confirmed that two electric charging points will be the first to be installed on Glebe Road West, and ESC will notify residents by letter.

Cllr Ladd left the meeting.

115. Public Forum

No members of the public attended.

116. Leisure, Communications & Events

- 116.1 Cllrs noted that the minutes of the Leisure, Communications & Events meetings held on the 19th May and 15th September 2025 will be considered at the next meeting.
- 116.2 An update on Roy Browns Garden was given by Cllr Nicholls. The barrels have now been placed in there. Quotes will now be sought after for a wicker fence to be in place for next spring.
- 116.3 A request for lighting on the overflow carpark at Francis Road had been made and a meeting with the KSSC will be held shortly to discuss this.
- 116.4 Councillors discussed the need for a new defibrillator in the village and noted that a grant application had been submitted. It was agreed that the existing unit at Marram Green requires replacement, and this location should be prioritised. The Acting Clerk will confirm whether the grant can be amended to cover this.

117. Finance & Governance

- 117.1 Cllrs noted the minutes of the Finance & Governance meetings held on 9th September and 14th October 2025. The minutes of 11th November will be received and noted at the next meeting.
- 117.2 To consider KPC Standing Orders. This item will be deferred to the next F&G meeting.

118. Personnel

- 118.1 Cllrs noted the minutes of the Personnel committee meeting held on 11th August and 6th October 2025.
- 118.2 To consider the recommendation from this committee for the appointment of the new Youth Leader (Confidential)

118.3 Staffing matters (Confidential)

119. Planning & Highways

- 119.1 Cllrs noted the minutes of the Planning & Highways meeting held on 20th August 2025. The minutes of the meeting held on 17th September will be brought to the next meeting.
- 119.2 Councillors discussed returning to holding Planning and Highways Committee meetings every two weeks should there be an application to consider, and decided this was the way forward. It was noted that a Chair for this committee still needs to be appointed.
- 119.3 As there was update from the Task & Finish group regarding updating the current Kessingland Neighbourhood Plan, Cllr Green will send another email to all Cllrs requesting their thoughts. A meeting date will be arranged for January 2026.

120. Other Council Business

- 120.1 An update was provided regarding use of the football pitch. A meeting was held between the Chair, Acting Clerk, and representatives of Kessingland Football Club. KFC confirmed that they are not willing to share the goalposts with Corton & Carlton Colville Crown Football Club. An application for funding will be submitted to East Suffolk through Cllr Green.
- 120.2 To consider a street trading request (Confidential)

121. Other matters

None

122. Date of Next Meeting

It was noted that the date of the next meeting will be held at 7pm on Wednesday 14th January 2026.

123. Items for the next agenda

The last date for notifying the Clerk of items for the agenda will be Tuesday 6th January 2026.

124. Exclusion of the Press & Public

Cllr McLean proposed that in accordance with the Public Bodies (Admission to Meetings) Act 1960 and the Local Government Act 1972 (Sections 100 and 102), the public and press be excluded for the remaining items of business due to the confidential nature of the business to be transacted including contractual and personnel related matters. Cllr Boyle seconded the motion with all in favour.

125. Close of meeting

This meeting closed at 8.11pm.