

KESSINGLAND PARISH COUNCIL



Minutes of the Leisure, Community & Engagement Committee Meeting Held at 11am on Monday 17th November 2025 in the Council Chamber, Marram Green

Members present: Councillors C. Cook, D. Boyle (Chair), J. McLean & B. Nicholls
Other Cllrs in attendance: S. James
Clerk to the Meeting: S. Hogg (Acting Parish Clerk) & D. Blowers (Admin/Committee Clerk)

39. Chair's welcome

Cllr Boyle welcomed the committee to the meeting and explained the meeting protocol.

40. Apologies for absence

Apologies for absence were received from Cllr Graham. Cllr McLean proposed acceptance of the apologies, this was seconded by Cllr Cook with all in favour. Cllrs Pope-Brannon & Slezacek did not attend.

41. Declarations of Interest

There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from councillors on items on the Agenda and there are no written requests for dispensations for Disclosable Pecuniary Interests

Dispensations have been granted to the following:

Cllr McLean in respect of Kessingland Sports & Social Centre, Kessingland CofE Primary Academy

Cllr Nicholls in respect of Kessingland Mens Shed

Cllr Boyle in respect of the Bethal

42. Minutes of the previous meeting

The minutes of the Leisure, Community & Engagement Committee meetings held on 19th May and 15th September 2025 had been circulated and Cllr Cook proposed they were adopted as an accurate record of the meetings. This was seconded by Cllr McLean with all in favour.

43. Public participation

There were no members of the public present.

44. Play Equipment

44.1 It was noted that the Maintenance Supervisor is working his way through the play inspection reports and carrying out improvements as recommended.

45. Community spaces

- 45.1 There are no improvements or purchases required for Roy Browns Garden.

Councillor Nicholls left the meeting at 11.05am.

- 45.2 There were no items required for the Community Garden. It was noted that a base for a bench will be needed when the area has been cleared fully in the spring.

46. Maintenance

- 46.1 Cllrs noted that the concrete base for the bench at Marram Green is yet to be installed. A date has been requested but there has been no response as yet.

47. Allotments

- 47.1 Cllrs noted following the renewals being issued, several plots have now become vacant.
- 47.2 Councillors discussed appointing an allotment representative. Cllr McLean proposed that Cllr Slezacek take on the role, and the proposal was seconded by Cllr Cook with all in favour.

48. Events

- 48.1 The Council considered the purchase of Christmas lights for the village tree. It was proposed by Cllr James that a budget of £1,000 be allocated for the purchase of 3,000 coloured outdoor lights. The proposal was seconded by Cllr Cook with all in favour.
- 48.2 Councillors considered upcoming events and the associated budgets. It was noted that the lights on the beacon need to be installed, the clerk will discuss this with the maintenance supervisor. Stationery for Santa's Post Box, sufficient for approximately 200 letters, was discussed and budget of £75 to purchase this was proposed by Cllr James, seconded by Cllr Cook with all in favour. For the Christmas tree lighting switch-on event, refreshments including mulled wine, hot chocolate, and snacks will be required. A budget of £100 was proposed by Cllr Boyle, seconded by Cllr James with all in favour. The Sweetie Trail, scheduled for 20th December, will require eight tubs of sweets. A budget of £50 was proposed by Cllr Boyle, seconded by Cllr James with all in favour.

49. Volunteers

- 49.1 An update was provided on the volunteer services, noting that they regularly carry out beach cleans and litter picking around the village.
- 49.2 The Council considered the provision of winter fleeces for volunteers. Cllr McLean proposed a budget of £500 to order an initial batch of 10 fleeces (5 medium and 5 large), with "KPC Community Volunteer" printed on the back. The proposal was seconded by Cllr Boyle with all in favour.
- 49.3 The Council considered holding a "Thank You" party for the volunteers in January. It was agreed that the event will take place in the Spinnaker Room at 12:00 midday on Friday, 16th January 2026 and a raffle will be held. A budget of £400 for food and drink was proposed by Cllr James, seconded by Cllr Boyle with all in favour.

50. Communications

Nothing to report.

51. Community

51.1 Cllrs discussed the "Legend-on-the-Beach" bench and the possibility of locating it on the promenade. It was agreed to refer this matter to the next Finance & Governance Committee meeting and to include the relevant link with details. It was also suggested that an email be sent to the Men's Shed to commend them on the excellent work carried out in repainting the bench also on the promenade.

52. Development

52.1 Cllrs noted a replacement carpet for the Spinnaker Room has yet to be purchased. Quotes are still to be received.

53. Date of next meeting

It was noted that the date of the next meeting is scheduled for 11am on Monday 19th January 2026.

54. Items for the next agenda

Cllrs noted that the last date for submitting items for the agenda to the Clerk is 5pm on Wednesday 7th January 2026.

55. Exclusion of the Press & Public

None

56. Close of Meeting

This meeting closed at 12.00 midday.