

# KESSINGLAND PARISH COUNCIL



Minutes of the  
**Planning & Highways Committee**  
**Meeting held at 10am on Wednesday 14<sup>th</sup> May 2025**  
in the Council Chamber, Marram Green.

**Members present:** Councillors C. Carter (Chair), C. Cook, N. Glendinning, I. Graham (Vice-Chair), J. Ollett & B. Saunders  
**Other members:** Councillor S. James  
**Clerk to the Meeting:** D. Blowers (Admin & Committee Clerk)

- To Elect a new Chair for the Committee.**  
Cllr Glendinning proposed Cllr Carter to be elected as Chair of this Committee. This was seconded by Cllr Graham with all in favour.
- Chair's welcome**  
Cllr Carter welcomed everyone to the meeting and explained the meeting protocol.
- To Elect a new Vice-Chair for the Committee**  
Cllr Carter proposed Cllr Graham to be elected as Vice-Chair of the Committee. This was seconded by Cllr Cook with all in favour.
- Apologies for absence**  
Apologies for absence were received by Cllr Pope-Brannon and acceptance of apologies was proposed by Cllr Graham, seconded by Cllr Cook with all in favour.
- Declarations of Interest**  
There were no Declarations of Disclosable Pecuniary, Other Registerable and Non-Registerable Interests from Councillors on items on the Agenda and it was noted that there were no written requests for dispensations for Disclosable Pecuniary Interests nor dispensations granted.
- Minutes of the previous meeting**  
Cllr Graham proposed that the minutes of Planning and Highways Committee meeting held on 16<sup>th</sup> April 2025 be adopted as an accurate record of the meeting. This was seconded by Cllr Glendinning with all in favour.

7. **Public participation on Planning Applications.**  
No members of the public attended.
8. **Planning Applications to be considered**
  - 8.1 **DC/25/1681/VOC** | Variation of Condition No's. 2 and 4 of DC/23/4045/FUL - Side and front extension, internal alterations and alterations to windows and doors - Add Velux windows to rear elevation which will be fixed closed and obscured & Re-locate window to en-suite | The Old Police House Church Road Kessingland Lowestoft Suffolk NR33  
Cllrs discussed this application and therefore agreed that due to the submission of only one document, there was insufficient information to make a comment. This was proposed by Cllr Graham and seconded by Cllr Glendinning with one abstention and six in favour.
9. **To receive East Suffolk Council (ESC) responses to Planning Applications.**
  - 9.1 **DC/25/0864/FUL** | The Lookout Beach Road Kessingland Lowestoft Suffolk NR33 7RW. Referral panel – Delegate to Head of Planning/Building Control to approve as per officer recommendation.  
*This application has been approved by the ESC*
10. **Other Planning Matters**
  - 10.1 Restoration of promenade  
Cllr Carter will send a letter to the Environment Agency to enquire about moving forward with this project. This was proposed by Cllr Graham, seconded by Cllr Glendinning with all in favour.
11. **Highways matters not pertaining to SCC Highways Dept.**  
A new SID has been ordered to help with the speeding issues in the village.  
Cllr Carter will respond to SCC quote deadline regarding Field Lane/Rider Haggard. Cllr Glendinning proposed a letter to be sent, Cllr Graham seconded with all in favour.
12. **Date of next meeting.**  
The date of the next meeting will be Wednesday 28<sup>th</sup> May 2025 at 10am.  
*(Please note that the meeting will be cancelled if there are no applications to be considered).*
13. **Items for the next agenda**  
To note that due to the frequency of Planning Committee meetings, items for the next agenda need to be received by the Friday immediately following this meeting (with the exception of planning applications).
14. **Exclusion of the Press & Public**  
None
15. **Close of meeting**  
This meeting closed at 10.46am

Highways concerns		Voiced concerns raised over highway safety in various locations ~Site meeting held SCC TRO (Field Lane/Rider Haggard), 2/6/25 deadline for response to SCC quote. 14/5 Cllr Carter to write letter		KPC SCC ESC Parking Enforcement	Ongoing
Field Lane/ Rider Haggard Ln		To consider if double yellow lines on north end of London Rd on the eastern side should be extended to the rear access of Queens Terrace and also double yellow lines on the northern side of Field Lane/Rider Haggard Lane.		KPC Cllr Saunders	Ongoing
Lloyds Avenue	Street lighting	Cllr Ladd SCC to supply list of streetlight ownership for clarification as to KPC Asset Ownership status. (LED bulb replacement).		SCC Cllr M.Ladd	Ongoing